



Grant Application

Name, address, and telephone number of your organization

Name	
Address	
Telephone	

Name, title, email, and telephone number for the contact person for this grant application

Name	
Title	
Email	
Telephone	

**AFF only funds projects in Hartford County. In what town or towns will the program for which you seek funding be held?**  
Town or Towns

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In 2-3 sentences, write the purpose of your organization

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Dates of your fiscal year, and your annual budget for the fiscal year of this grant request

Fiscal Year

Annual Budget

A one-paragraph summary of the purpose of the requested grant, including the name of the program this grant will support

Signature of the organization's Executive Director or CEO

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Signature

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Title

**Grant Narrative**

Your organization's mission and vision, and significant accomplishments from the last two years

In 2-3 paragraphs, write a description of the project and tangible item for which funding is requested. Include the project's purpose, number and description of participants

In 2-3 paragraphs, write the outcomes you anticipate from this program, and how you plan to track and evaluate the success of the program with these anticipated outcomes in mind

**Project Budget:**

1. Please replicate the following chart (keep it simple):

<b>Total Organizational Budget</b>	
<b>Project Budget</b>	
<b>Ahearn Funding Requested</b>	
<b>Other Contributing Funders (if any, list by name of funding source and amount, add more lines if needed)</b>	
<b>Cost per item (if this is a request for multiple items of the same thing – i.e. dining room chairs, calculators)</b>	

Please include a one-page summary of your annual budget (income and expense summary).



**Do you have an annual audit and have you filed your 990 taxes for the last completed fiscal year? If not, explain why not. Please include the cover page of your most recent 990 filing**

\_\_\_\_ YES

\_\_\_\_ No (explain why not. Please include the cover page of your most recent 990 filing)

**Have there been any significant financial challenges or accomplishments over the last two years? Please explain in a few sentences**



**Other Materials:**

1. If this is your first year applying to AFF, please include a copy of your IRS determination letter.

Please include a statement (1-2 sentences) from the program staff person administering this program about how fulfillment of this grant request will improve, enhance, or otherwise support their work and their constituents.